



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, January 15, 2013**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Public Relations Report (10:00)**
 - a. Media Coverage
(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)
 - b. Valley Journal
(A review of the upcoming articles for future editions)
 2. **Public Works Report (30:00)**
 - a. Public Works "Request For Proposals" (RFP)
(The committee for the Public Works RFP will provide the Council with a report on their progress of evaluating proposals received in response to the city's RFP for providing public works services)
 - b. Traffic Calming Manual
(Public Works Director Mike Allen will provide a report on progress to update the city's Traffic Calming Manual)
 3. **Planning Department Report (60:00)**
 - a. Fort Union Transportation Update
(Staff will discuss continuing steps in assessing the further master plan of this corridor)
 - b. Planning Commission Meeting
(Staff will review the agenda for the January 16 Planning Commission meeting)
 - c. Design Guidelines and Residential Office Sign Ordinance
(Design Guidelines and Residential Office Sign Ordinance will be heard at the January 22 City Council meeting. Staff will go through each item for questions and clarity)
 - d. Community Profile
(Staff has completed the community profile and will distribute to the Council)
 - e. Business Development Banners
(Staff will present the latest business development banners to promote business in Cottonwood Heights)
 - f. General Plan Stakeholders Discussion
(Review of latest meeting with Consultant and timeline for Phase I and Phase II of the Plan Review)
 4. **Public Safety Reports (40:00)**
 - a. Unified Fire Authority
(Report from Assistant Chief Mike Watson on events of the week)
 1. UFA Board Meeting - Chief Watson and Mayor Cullimore
(A brief report on the proceedings of the UFA Board meeting held January 15, 2013, will be provided)
 - b. Police Department
(Report from Chief Robby Russo on noteworthy events of the week)

1. **Graffiti Ordinance**

(Chief Russo will review a proposal for a graffiti ordinance with the council and discuss possible modifications)

2. **Canyons School District Policy on Criminal Activity**

(Chief Russo will discuss a policy recently adopted by the Canyons School District on criminal activity)

3. **Valley Emergency Communications Center**

(Chief Russo will discuss the Valley Emergency Communications Center Board of Operations meeting held January 10th)

5. **City Manager/Deputy City Manager Reports (30:00)**

a. **Annual Meeting with Rocky Mountain Power – City Manager John Park**

(City Administration and representatives of the utility met for the 2013 goal setting)

b. **Transitional Meeting Held Last Week – City Manager John Park**

(City Manager John Park met with several key partners in his administrative role)

c. **Budget Retreat to Set Goals for Fiscal Year 2014**

(The February 5, 2013 Council meeting will be a retreat focused on setting goals and budget directions for Fiscal Year 2014. The City Manager will lead a brief discussion about plans)

6. **Mayor/City Council Reports (60:00)**

a. **Meeting with Legislators – Mayor Cullimore**

(Mayor Cullimore will report on a luncheon with Legislators held January 8 at the city offices)

b. **Cottonwood Heights Parks and Recreation Meeting – Councilman Bracken**

(Councilman Bracken will report on the monthly coordination meeting with Cottonwood Heights and Cottonwood Heights Parks and Recreation Service Area held January 10)

c. **Emergency Planning – Councilman Shelton**

(Councilman Shelton will report on the monthly coordination meeting of the City's Emergency Preparedness Committee)

d. **Arts Council – Councilman Shelton**

(The City's cultural committee meet and discussed plans for 2013)

e. **Butlerville Days Committee Meeting – Councilman Peterson**

(Councilman Peterson will report on the recent meeting held January 10)

f. **Historical Committee – Councilman Peterson**

(Councilman Peterson will report on the monthly meeting held January 10)

g. **South Salt Lake Valley Mosquito Abatement Meeting – Councilman Tyler**

(Councilman Tyler will report on the meeting held January 14)

7. **Calendar of Events (10:00)**

a. **City Offices Closed for Martin Luther King Day – January 21**

b. **Volunteer Appreciation Banquet – January 26**

c. **Local Officials Day at the Legislature – January 30**

d. **City Council Budget Retreat – February 5**

e. **City Offices Closed for Presidents Days – February 18**

8. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

9. **ADJOURN**

On Monday, January 14, 2013, at 1:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.cottonwoodheights.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 14th DAY OF JANUARY 2013

Kory Solorio, Deputy City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Kory Solorio, Deputy City Recorder, at (801)944-7020 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the Deputy City Recorder no later than Tuesday at noon. Comments can be emailed to ksolorio@ch.utah.gov

Special accommodations for the hearing or visually impaired will be made upon a request to the office of the Cottonwood Heights Deputy City Recorder (801)944-7020. We would appreciate notification two working days prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711